



# Town of China

571 Lakeview Drive; China, Maine 04358  
(207) 445-2014 info@chinamaine.org

---

## China Select Board, Monday – 11/8/2021

### Regular Board Meeting – 6:30 P.M.- **In person, Zoom, and Livestream**

Select Board members present: Wayne Chadwick, Janet Preston, Ronald Breton, Jeanne Marquis, and Blane Casey Town Manager: Rebecca Hapgood Absent: none Others Present via zoom: Thomas Michaud, Brent Chesley, and Michael Carroll. Others Present: Deputy Steffanizi, Angela Nelson, Irene Belanger, Joann Austin, Bob O'Connor, Stephen Greene, Jamie Pitney, Larry Sikora, and Mary Grow.

Town Manager Rebecca Hapgood opened the meeting at 6:30 pm and led the Pledge of Allegiance to the American Flag. Town Clerk Angela Nelson conducted the election of chair and secretary.

### MINUTES

- I. **Election of Chair and Secretary:**
  - a. Ronald Breton received 5 votes for Chairman.
  - b. After a tie vote with Jeanne Marquis, Janet Preston won the re-vote for Secretary 3 to 2.
- II. **Approval of Minutes**
  - a. Motion by Wayne Chadwick and second by Janet Preston to approve minutes of the 10/25/2021 Select Board meeting; approved 5-0
- III. **Warrants**
  - a. Motion by Wayne Chadwick and second by Blane Casey to approve Payroll Warrant #46 for \$38,611.19; approved 5-0
  - b. Motion by Janet Preston and second by Wayne Chadwick to approve Payables Warrant #47 for \$476,347.64; approved 5-0
- IV. **Public Comment-** Deputy Steffanizi, and Stephen Greene.
- V. **Unfinished Business**
  - a. MRC update on sale and reopening – Michael Carroll
  - b. Sale of Lakeview Drive property update – closing set for week of Thanksgiving
- VI. **New Business**
  - a. Discussed vacant budget committee & planning board positions.

- i. Motion by Blane Casey and second by Wayne Chadwick to appoint Walter Bennett as Planning Board District 3; approved 5-0
- b. Motion by Wayne Chadwick and second by Jeanne Marquis to pay, this year only, Palermo transfer station representative's attendance at MRRA conference; approved 3-2 (BC/RB)
- c. Motion by Blane Casey and second by Wayne Chadwick to immediately advertise, sealed bid process, for repossessed Harley Davidson with \$5,000 minimum; approved 5-0
- d. Select Board Chair will work with Town Manager to draft a few options for the public participation section and will bring back to the Board to review.
- e. Ranked choice voting for municipal elections- tabled until next meeting
- f. The Select Board agreed to allow the Broadband Committee to continue to explore options. Bob O'Connor, Jamie Pitney, and Joann Austin spoke. Manager Hapgood said she would get how much has been spent to date on the broadband initiative and report back to the Select Board.
- g. Municipal policies & orders – copies available here [Ordinances, Policies and Orders - Town of China, Maine \(govoffice.com\)](#)
  - 1. Motion by Wayne Chadwick and second by Janet Preston to approve Remote Participation Policy; approved 5-0
  - 2. Motion by Wayne Chadwick and second by Janet Preston to approve Tobacco-Free Policy; approved 5-0
  - 3. Motion by Wayne Chadwick and second by Janet Preston to approve Internal Financial Controls Policy; approved 5-0
  - 4. Motion by Wayne Chadwick and second by Janet Preston to approve Outstanding Tax Order; approved 5-0
  - 5. Motion by Wayne Chadwick and second by Janet Preston to approve Alcohol and Controlled Substances Testing Policy; approved 5-0
  - 6. Motion by Wayne Chadwick and second by Janet Preston to approve Notice of Dishonor Policy; approved 5-0
  - 7. Motion by Wayne Chadwick and second by Janet Preston to approve Boston Post Cane Policy; approved 5-0

**VII. Select Board members' comments- none**

**VIII. Manager's Communications – (Non-Action Items)**

- a. Date of meetings – November 22, December 6 & 20
- b. Town Office, Transfer Station, and Public Works will be closed Thursday, November 11<sup>th</sup> for Veterans Day

**IX. Adjourn**

Motion by Wayne Chadwick and second by Janet Preston to adjourn at 8:01 pm; approved 5-0

**Assessors Meeting (immediately following the Select Board meeting)**

**MINUTES**

**I. Abatements and or Supplemental Tax Assessments:**

**a. Abatements –**

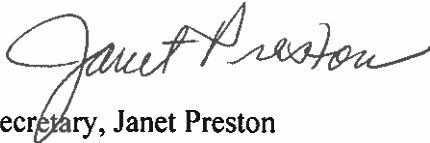
- i. Motion by Janet Preston and second by Jeanne Marquis to deny Moore, Robert M. Jr & Susan L. abatement; approved 3-2 (BC/WC)

**b. Supplementals – none**

**II. Adjourn**

Motion by Wayne Chadwick and second by Blane Casey to adjourn at 8:07 pm; approved 5-0

Respectfully submitted,



Secretary, Janet Preston

**Holiday schedule: (Christmas and New Year's Day falls on Saturday)**

Thanksgiving

Town Office – closed Thursday 11/25 through Saturday 11/27

Public Works – closed Thursday 11/25 and Friday 11/26

Transfer Station – closed Thursday 11/25 and Friday 11/26

Christmas

Town Office – closed Friday 12/24 and Saturday 12/25.

Public Works – closed Thursday 12/23 and Friday 12/24.

Transfer Station – closed Friday 12/24 and Saturday 12/25

New Year's Day

Town Office – closed Friday 12/31 and Saturday 1/1.

Public Works – closed Thursday 12/30 and Friday 12/31.

Transfer Station – closed Friday 12/31 and Saturday 1/1