



Town of China

571 Lakeview Drive; China, Maine 04358
(207) 445-2014 info@chinamaine.org

China Select Board, Monday – 12/5/2022

Select Board Meeting – 6:30 P.M. –Zoom and Livestream

Select Board members present: Wayne Chadwick, Janet Preston, Brent Chesley, Blane Casey and Jeanne Marquis. Absent: None. Town Manager: Rebecca Hapgood. Others Present: Tom Alfieri, Danny McKinnis, Cathy Chesley, and Mary Grow. Others Present via zoom: Spencer & Jon from TextMyGov.

MINUTES

- I. Approval of Minutes**
 - a. Motion by Janet Preston and second by Brent Chesley to approve minutes of the 11/21/2022 Select Board meeting; approved 4-0-1

- II. Warrants**
 - a. Motion by Janet Preston and second by Blane Casey to approve Payroll Warrant #24 for \$34,208.95; approved 5-0
 - b. Motion by Blane Casey and second by Brent Chesley to approve Payables Warrant #25 for \$513,797.65; approved 5-0

- III. Unfinished Business**
 - a. Motion by Janet Preston and second by Jeanne Marquis to approve purchasing the TextMyGov program and allow the Town Manager to sign the two-year contract and to pay both years out of the current year Contingency budget line; approved 5-0
 - b. Discussed Ambulance services in 2023 with members of China Rescue.
 - c. Motion by Blane Casey and second by Janet Preston to allow Town Manager to execute bill of sale (for \$0), if the Lacroix's are willing to accept, one 1984 Burlington mobile home at 57 Chadwick Way, as is, where is; approved 5-0

- IV. New Business**
 - a. Discussed list of Land Use Violations.
 - b. Quotes for heating unit at community forest building - postponed until next meeting.
 - c. Discussed moving forward with Appeal Ordinance proposed changes. Brent Chesley to review and suggest changes. Mr. Chesley will reach out to the planning board for their review.
 - d. Motion by Janet Preston and second by Brent Chesley to allow foreclosed properties 60 days to pay all three years in full; approved 5-0

V. Policy and Fee Review

- a. Reviewed municipal policies & orders – copies available here [Ordinances, Policies and Orders - Town of China, Maine \(govoffice.com\)](#)
1. Motion by Janet Preston and second by Blane Casey to approve Personnel Policy; approved 5-0
 2. Motion by Janet Preston and second by Blane Casey to approve Administrative Code of Ethics Policy; approved 5-0
 3. RFID Policy- postponed.
 4. Motion by Wayne Chadwick and second by Janet Preston to approve Driveway Entrance Permit with proposed changes; approved 5-0
 5. Motion by Brent Chesley and second by Jeanne Marquis to accept the Fill Agreement; approved 5-0
 6. Motion by Blane Casey and second by Janet Preston to approved Municipal Fees at town office; approved 5-0 and transfer station fees - postponed until the next meeting.

VI. Department Reports

- a. Administration – Angela Nelson
- b. Public Services (Transfer Station and Public Works) – Shawn Reed
- c. Assessing – Kelly Grotton
- d. Code Enforcement – Nick French

VII. Public Comment- none.

VIII. Select Board members' comments- Wayne Chadwick wants to pursuit looking into a guard shack for transfer station.

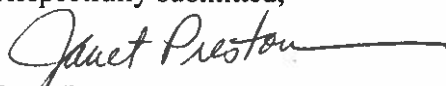
IX. Manager's Communications – (Non-Action Items)

- a. Date of regular meetings – December 19, 2022
- b. Holiday closings of public services are noted below.

X. Adjourn

Motion by Janet Preston and second by Blane Casey at 8:18 pm to adjourn;
approved 5-0

Respectfully submitted,



Janet Preston
Secretary, China Select Board

Holiday schedule: (Christmas and New Year's Day falls on Sunday - observed holiday is Monday)

Christmas

Town Office – closed Monday 12/26

Public Works – closed Monday 12/26

Transfer Station – closing 12/24 at noon; closed Monday 12/26

New Year's Day

Town Office – closed Monday 1/2

Public Works – closed Monday 1/2

Transfer Station – closed Monday 1/2