



Regular Select Board Meeting

Minutes

Tuesday, January 2, 2024 at 6:00 pm

All participants are welcome to join in person. You may watch via Livestream and see past meetings at: https://townhallstreams.com/towns/china_me

You may also join via Zoom Meeting (Click on link below)

https://us02web.zoom.us/meeting/register/tZEudO6srj0rHNLjjQBOh3_4UcY2w_1jS-oj

or call in +1 929 436 2866 US (New York) Meeting ID: 853 3740 6166 Passcode: 5893985

1. Call to Order
2. Pledge of Allegiance

Minutes:

Chair Wayne Chadwick opened the meeting at 6:00 pm and let the Pledge of Allegiance.

3. Roll Call

Minutes:

Select Board members present: Blane Casey, Brent Chesley, Jeanne Marquis, and Wayne Chadwick. **Absent:** Janet Preston. **Town Manager:** Rebecca Hapgood. **Others Present:** Toni Wall, Chris Mitchell - Delta Ambulance, Cathy Chesley, Tom Maraggio, and Mary Grow. **Others Present via zoom:** none

4. Agenda – Welcome; agenda and decorum review
5. Approval of 12/04/2023 minutes

(Note - the December 18th meeting was cancelled due to the severe wind and rainstorm that left the town without power and internet for days.)

Minutes:

Motion by Blane Casey and second by Jeanne Marquis to accept 12/04/2023 meeting minutes as presented; approved

Vote results:

Ayes: 4 / Nays: 0

6. Payroll Warrant 24 - \$51,326.48
7. Payroll Warrant 25 - \$43,933.71

Minutes:

Motion Blane Casey and second by Brent Chesley to accept payroll warrant #25 as submitted for \$43,933.71; approved

Vote results:

Ayes: 4 / Nays: 0

8. Payables Warrant 26 - \$5,933.50

Minutes:

Motion by Brent Chesley and second by Blane Casey to accept payables warrant #25 in the amount of \$5,933.50; approved

Vote results:

Ayes: 4 / Nays: 0

9. Payables Warrant 27 - \$755,222.25

Minutes:

Motion by Blane Casey and second by Brent Chesley to accept Payables Warrant #27 in the amount of \$755,222.25; approved

Vote results:

Ayes: 4 / Nays: 0

10. Unfinished Business

a. March 5, 2024 town meeting/vote

Minutes:

Decided not to hold a March Municipal Election but hold off until June for better voter turnout.

b. Vault update

Minutes:

Town Manager Hapgood updated Board on potential funding options for June vote.

c. Planning Board Ordinance

Minutes:

Motion by Blane Casey and second by Brent Chesley to put the updated Planning Board Ordinance to the voters of the town at June vote; approved

Vote results:

Ayes: 4 / Nays: 0

11. New Business

a. Delta Ambulance

Minutes:

Presentation by Chris Mitchell, Interim Executive Director of Delta Ambulance. Mr. Mitchell provided information on the funding request for a \$10 per capita increase in fees to the town and provided an update on China services performed over the past year.

b. Land Use Ordinance - Chapter 2

Minutes:

Toni Wall, District 2 representative and co-chair of the Planning Board would like KVCOG to look over Chapter 2 of China's Land Use Ordinance as a Tier 1 level review. LD2003 requires the town ordinance to be compliant. Goal is to have this ready for the June vote.

c. Truck 16 update - 2018 Int'l Durastar

Minutes:

Cost to fix truck will be expensive and this should be our next truck to be replaced. Public Services Director, Shawn Reed, can give a more detailed explanation of repairs needed at the next meeting depending on his availability.

d. DEP Waste Diversion Grant award

Minutes:

Approved grant projects include finish cement pad and walls where compost pile is located and solar panels at the Free for Taking building.

e. Appointment

Appeals Board - Kemp Anderson

Minutes:

Motion by Blane Casey and second by Brent Chesley to appoint Kemp Anderson for a 3 year term as an Appeals Board member; approved

Vote results:

Ayes: 4 / Nays: 0

f. Foreclosed Properties

Minutes:

Motion by Blane Casey and second by Jeanne Marquis to allow 60 days to pay all 3 years to cure debt with Town; approved

Vote results:

Ayes: 4 / Nays: 0

g. Sale of TK 2 - 2012 GMC 1/2 ton

Minutes:

Motion by Brent Chesley and second by Blane Casey to place TK2- 2012 GMC out for sealed bid; approved

Vote results:

Ayes: 4 / Nays: 0

h. Transfer Station fee update

Minutes:

Motion by Brent Chesley and second by Jeanne Marquis to approve updated fees as recommended; approved

Vote results:

Ayes: 4 / Nays: 0

i. Transfer Station Committee

Minutes:

Chair Paul Lucas has resigned. We have 5 members are down to 3 voting members.

12. Policy Review

a. Internal Financial Controls Policy

Minutes:

Motion by Blane Casey and second by Brent Chesley to accept the Internal Financial Controls Policy as presented; approved

Vote results:

Ayes: 4 / Nays: 0

b. Notice of Dishonor Policy

Minutes:

Motion by Blane Casey and second by Brent Chesley to accept Notice of Dishonor Policy; approved

Vote results:

Ayes: 4 / Nays: 0

c. Placement of Inert Fill Policy

Minutes:

Motion by Wayne Chadwick and second by Jeanne Marquis to accept Placement of Inert Fill Policy as presented; approved

Vote results:

Ayes: 4 / Nays: 0

d. Remote Participation Policy

Minutes:

Motion by Brent Chesley and second by Blane Casey to accept Remote Participation Policy as presented; approved

Vote results:

Ayes: 4 / Nays: 0

e. Select Board Meeting Policy

Minutes:

Motion by Blane Casey and second by Jeanne Marquis to accept Select Board Meeting Policy as presented; approved

Vote results:

Ayes: 4 / Nays: 0

f. Tobacco Free Policy

Minutes:

Motion by Blane Casey and second by Wayne Chadwick to accept Tobacco Free Policy; approved

Vote results:

Ayes: 4 / Nays: 0

13. Public Comment

Minutes:

Toni Wall- spoke on behalf of Planning Board Ordinance and wanted to know if there would be a public hearing, and informed the Board of Jim Wilkins resignation.

14. Department Updates

- a. Town Clerk
- b. Public Services - Public Works and Transfer Station
- c. Assessing
- d. Code Enforcement

15. Select Board Member Comments

16. Manager communication – non-action items

Minutes:

Jeanne Marquis- Expressed appreciated to the Public Works department for the storm damage clean up and the staff creation of the warming station.

a. Spirit of America deadline

Minutes:

Deadline is June 30, 2024. Please provide nominees soon.

b. Upcoming meetings - Tuesday January 16th (due to holiday) and Monday, January 29

c. KVCOG Annual Report

d. Agenda feedback

Minutes:

Board is happy with the new agenda.

e. Stream Crossing Grant application for Ingraham Road

Due January 19, 2024

Minutes:

Due January 19, 2024

f. Last day to turn in RFID placard for a refund is May 31, 2024.

17. Adjourn

Minutes:

Motion by Blane Casey and second by Brent Chesley to adjourn at 7:55 pm; approved

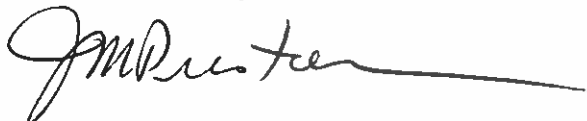
Vote results:

Ayes: 4 / Nays: 0

Signature

Respectfully submitted,

Janet Preston - Secretary, China Select Board



Contact: Becky Hapgood (Becky@chinamaine.org 207-445-2014) | Minutes published on 01/16/2024, adopted on 01/16/2024